

**Town of Felton
Town Council Meeting
March 10, 2014
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, March 10, 2014. Present at the meeting were:

Council Members: Mayor Dave Kelley; Kevin Fletcher; Joanne Clendaniel and Anthony Carroll.

Staff: Town Manager; Rebecca Greene, Cpl Phil Thomas, Town Clerk; Amy Lupinetti and Public Works Superintendent; Ralph Hughes.

Public: Southern Corrosion; Rich Skilton.

Citizens Concerns:

Councilman Fletcher stated that Ralph and Josh did an exceptional job with the snow removal last week.

Anthony Carroll stated there are tenants that live in the cul de sac on Jubilee Court and they have parties Friday and Saturday nights. They rev the engines to their motorcycles all night and they park in the center of the cul de sac. Rebecca stated he needs to get the house number and we will make contact with the owners/tenants.

Councilman Fletcher stated that one day he noticed Levi exiting his vehicle wearing a blue jacket. He thinks that their jackets should have some type of identification stating they are Police. Rebecca stated that they do say Police across the back and also there is the Felton Police Department logo is on the front of the jacket.

Southern Corrosion Water Tower Maintenance Presentation:

Rebecca stated that in the past the Town has looked into a maintenance agreement with this Company, but the Town could not afford it at the time. Rich from Southern Corrosion is here to give a presentation.

Rich stated this is an all inclusive program that the tank inside and out. Rich presented manuals to Council (see attached).

There was discussion of the washout procedure that would be done and Councilman Fletcher asked how long the Tower would be inoperable during the procedure. Rich stated that it would take about four days. They would go in with a pressure washer, clean it out and then begin to fill it. During this process they would also have to get bacterial samples, send them off and get the results. Mayor Kelley asked how often the washout would be done and Rich responded every five years. Rich explained another procedure that could be done if the Town chose not to do the washout again. This procedure is called ROV and they would put an electronic car in the tower with a camera attached to it, but doing the ROV procedure would not remove the sediment from the Tank.

Mayor Kelley asked how the antennas are on the Tower and Rich discussed several issues regarding the antennas. Most of the antennas are attached to the Tower the wrong way or there are gaps between the antennas and Tower. These gaps will make it hard to paint the Tower in those areas and moisture can get behind them and create rust spots. He recommended that all cables be disconnected for the Tower to be painted.

Rebecca asked Rich if he would allow the Town to make payment after July 1 and he stated that would be fine and also full payment does not have to be made right away. Rebecca stated that she will be making payment in full.

Motion: Councilman Fletcher made a motion to approve the Southern Corrosion Water Tower Maintenance bid with payment due July 1, 2014. Councilman Carroll seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley- yes; Council Member Clendaniel – yes; Councilman Carroll – yes and Councilman Fletcher –yes.

Police Report:

Officer	Reg	SEU	Total
9451	64	12	76
9452	105	45	150
9453	91	2	93
9454	77	0	77
9455	62	14	76

Corporal Thomas presented the February 2014 Police Report. Officer Thomas stated that there has been a Medical Examiners Audit due to drugs missing from the State but Felton's evidence is safe and there is a new procedure for logging evidence in the Police Department.

Motion: Councilman Carroll made a motion to approve February 2014 Police Report. Councilman Fletcher seconded the motion. The motion was passed unanimously.

Budget Report:

Rebecca presented the Budget Report stating the SLEAF carryover number was deleted because we did an audit and discovered that in 2011 the money was used but was not coded correctly.

Motion: Councilwoman Clendaniel made a motion to approve the February 2014 Budget Report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Minutes:**Town Council Meeting Minutes:**

Mayor Kelley presented the February 10, 2014 Town Council Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilwoman Clendaniel made a motion to accept the February 10, 2014 Town Council Meeting Minutes. Councilman Fletcher seconded the motion. The motion was passed unanimously.

Planning & Zoning Meeting Minutes:

Mayor Kelley presented the March 4, 2014 Planning & Zoning Meeting Minutes asking if there were any questions. There were no questions.

Motion: Councilwoman Clendaniel made a motion to accept the March 4, 2014 Planning & Zoning Meeting Minutes. Councilman Fletcher seconded the motion. The motion was passed unanimously.

Water Generator Update:

Mayor Kelley stated that he will contact Brian and see where we stand with the Soft Start for the Generator.

Review Comprehensive Plan Update:

Rebecca stated that Planning & Zoning reviewed the updated Comprehensive Plan. The State will review the updated plan, it will come back to us and then we will have a couple of Public Hearings. After the Public Hearings we will accept it and pass the Resolution. This will also have to be redone in 2016.

Motion: Councilman Carroll made a motion to adjourn the meeting. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously.

The meeting was adjourned at 8:41 pm.

These minutes were prepared by Amy Lupinetti, Town Clerk.

Amy Lupinetti

Date